

Staff Officer (Trg Req and Maintn Trg Exam Mgr) (250936)

Status
Open

Recruiter
Turco, Sabrina

Status Details
Sourcing

Hiring Manager
Carbone, AntonellaMaria

Primary Location *
Italy > Sigonella

Requisition Type
Professional

Hired Candidates
0 out of 1

Vacancy Notice

Internal Description

Description - Internal

LOCATION: NATO INTELLIGENCE, SURVEILLANCE AND RECONAISSANCE FORCE (NISRF), Sigonella, Italy

DIVISION: Operations Wing

TITLE: Staff Officer (Trg Req and Maintn Trg Exam Mgr)

GRADE: G17

SECURITY CLEARANCE: NATO S E C R E T

1. POST CONTEXT

NATO nations have chosen to acquire a wide area ground surveillance asset based on a High Altitude Long Endurance (HALE) Remotely Piloted Vehicle (RPV). The system chosen is based on a uniquely designed RQ-4B (Global Hawk) with the Multi-Platform Radar Technology Insertion Programme (MP-RTIP) as the primary sensor, a ground segment including deployable assets, and a supporting communications architecture dedicated to filling some of NATO'S Joint Intelligence, Surveillance, and Reconnaissance (JISR) needs.

NATO ISR Operations Wing is one of the two ISR Component Wings and is comprised of staff to do the following functions: operations support, mission flight planning, ISR collection, sensor planning, exploitation and correlation of ISR data, and deployable ground station operations.

The NISRF Operations Support Squadron (OSS) will supply all the necessary workforce and equipment needed to ensure persistent ISR coverage in the NATO area of responsibility.

The Training Branch is responsible for implementation and conduction of classroom, simulator and in-flight training of flight deck and ISR crew personnel.

The incumbent ensures that the ISR training requirements are properly staffed and properly taught to ensure adequate support for the ISR missions. The incumbent contributes directly to the ISR mission of providing NATO decision makers and military leaders with timely, accurate, and reliable information through having a trained operational workforce in Sigonella.

In addition the Training Branch will take the responsibility as NISRF Maintenance Training Organization (MTO) and be certified in accordance with (IAW) AER(EP).P-2147 (equivalent to EMAR 147) to conduct maintenance training and examination IAW AER(EP).P-66. The incumbent may acts as Maintenance Training and/or Examination Manager.

T he Staff Officer (Trg Req and Maintn Trg Exam Mgr) reports to OGS OST 0010 - Branch Head (Training) - OF-4.

2. DUTIES

The incumbent's duties are:

Translating Higher Headquarter (HHQ), AGS Support Element (ASE) policies and strategic plans into ISR Operational requirements.

Exercising general supervision by ensuring the effective utilization of assigned personnel and allocated resources.

Providing technical expertise to assigned staff.

Ensuring ISR Training requirements are consistent with current planning goals and objectives.

Defining and developing new processes as needed.

Providing requirements expertise and support of ISR requirements at HHQ organizations, boards and working groups.

Acting as ISR focal point for development of future /follow-on modernisation programmes/requirements.

Enhancing projects resulting from the operational requirements process within ISR.

Coordinating with NAGSMA on operational expertise requirements impacting the acquisition programme.

Ensuring proper provisioning of all certified maintenance training and examinations IAW AER (EP).P-2147 (equivalent to EMAR 147).

Lease directly with NSPA, NATO entities and other ACO commands others Stakeholders for all training related activities and/or with NISRF J8 to monitor and ensure that all training related contracts are in line with NISRF requirements

Oversee the yearly training budget development and execution in accordance with NATO financial regulations

Planning the instructor continuation and update training IAW applicable norms and directives.

Liaising and collaborating with the ITA-MoD DAAA

The incumbent deputises for Branch Head (Training) (OGS OST 0010)

The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract

The incumbent may be required to undertake deployments in support of military operations and exercises, and/or TDY assignments, both within and without NATO boundaries. Such operational deployment may exceed 30 days duration up to 183 days in any period of 547 days, and may be on short notice. For NATO International Civilian Staff, acceptance of an employment contract linked to this post constitutes agreement to deploy in excess of 30 days if required.

The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract. The work is normally performed in a typical Office environment. Normal Working Conditions apply. The risk of injury is categorized as: No Risk

The work is normally performed in a Normal NATO office working environment.

Normal Working Conditions apply.

The risk of injury is categorised as No Risk.

3. QUALIFICATIONS AND EXPERIENCE

ESSENTIAL

University Degree and 4 years post related experience, or Higher Secondary education and completed advanced vocational training leading to a professional qualification or professional accreditation with 5 years post related and 2 years function related experience.

Previous experience (at least two years) in training coordination or/and training delivering

Experience in Customizing and delivering specialist teaching or training to specialist audiences using a range of instructional techniques.

Must have an English Standard Language Proficiency level of “ expert ” in Listening and Reading and “ Professional ” in Speaking and Writing (SLP 4343 based on NATO standards).

DESIRABLE

Experience managing/coordinating a training organization.

Experience with training management system.

Ability to provide requirements expertise and briefings to senior level leadership, higher echelons, and external organizations.

Familiarity with NATO budgetary and MTFP policies and procedures (desirable previous experience).

Previous knowledge/experience in the NATO AGS Programme or equivalent.

Experience with processing requirements in an international military environment.

Experience in evaluating requirements for adequacy and conformance with operational goals and plans, and monitoring requirements throughout system life cycle

Experience in NATO Instructional techniques (methodology and practices involved in training personnel)

Working knowledge of AER(EP).P-2147 and AER(EP).P-66 regulations or equivalent EMAR 147 and EMAR 66 or commercial EASA 147 and EASA 66 regulations.

Host Nation Language skills , in order to maintain professional contact with HN Airworthiness Authority and Host Nation Armed Forces Divisions

COURSES

M7-136 NATO Systems Approach to Training NATO School Oberammergau (DEU)

M4-30 RESOURCE MANAGEMENT EDUCATION PROGRAMME (RMEP) COURSE (NU)

S7-137 NATO Quality Assurance

M10-Aviation Legislation Training

4. POSITION AND CANDIDATE PROFILE

Personal attributes

The incumbent must have analytical skills and profound experience together with creative thinking to resolve ISR Training requirements issues, which are of a wide variety of many dissimilar subjects (interoperability, maintainability, inspections, requirements screenings, security, long term planning, etc.). Independent judgement is required in the evaluation of proposals, recommendations and requirements to assess their impact on ISR mission capability and support. Requires great flexibility in personal time management, to work outside the normal office hours, and quite frequently to travel mainly within but at times also outside NATO boundaries.

Professional contacts

Maintains internal contacts at all managerial levels of the NATO ISR Component, ISR Staff Element in SHAPE, NSPA, and other Industry Partners as well as ITA-MoD DAAA. Maintains professional contacts with other Headquarters, contractors, services providers and/or suppliers for establishing Training capabilities during operations or exercises. Also maintains a close and effective link with system-related industry provider counterparts. Incumbent will maintain a close relationship with Training Branch, OSS Commander, and both Operations and Support Wing personnel who will have training requirements.

Contribution to Objectives

Ensures that the ISR training requirements are properly staffed and properly taught to ensure adequate support for the ISR missions. The incumbent contributes directly to the ISR mission of providing NATO decision makers and military leaders with timely, accurate, and reliable information through having a trained workforce in Sigonella.

Supervisory Responsibilities

Dependent on requirements may be required to direct and supervise the work priorities of one or more multifunctional teams.

5. CONTRACT

The successful candidate will receive a three-year definite duration contract which may be followed by an indefinite duration contract. NATO-serving staff members will be offered a contract in accordance with the NATO Civilian Personnel Regulations (NCPRs).

The basic entry-level monthly salary for a NATO Grade G17 in Italy is Euro 7,055.72 which may be augmented by allowances based on the selected staff member's eligibility, and which is subject to the withholding of approximately 20% for pension and medical insurance contributions.

6. HOW TO APPLY:

NISRF uses NATO Talent Acquisition Platform.

In order to apply for this vacancy, please visit the platform at: <https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en>, and search for vacancies within HQ JFC Naples.

Note that once you create your profile, you will be able to use it to apply for other vacancies within NATO.

Employment pre-requisites:

Candidates are invited to submit their applications only if:

- They are nationals of a NATO member country
- They are over 21 and under 60 years of age at the time of taking up their appointments. Appointments of definite duration may be offered to candidates of 60 years of age or more, provided that the expiry date of the contract is not later than the date at which the candidate attains the age of 65.

Additional information:

A NATO security clearance of the level required by the position, and approval of the candidate ' s medical file by the NATO Medical Adviser, are essential conditions for appointment to this post. Applicants are not required to possess a clearance at the time of applying, but they must be eligible for a clearance. HQ JFC Naples will take action to obtain the required security clearance from the successful candidates ' national authorities.

ADDITIONAL INFORMATION:

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External Description

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